

HCCTF COVID-19 Coordination Call Minutes

October 7, 2020

Attendees:

Name	Region	Name	Region
Ann Hill	Region 1	Cyna Wright	Region 7- Keys
Zach Annett	Region 2	Marilia Van Keeken	Region 7- Miami-Dade
Eric Anderson	Region 3	Stephanie	Region 7- Miami-Dade
Leigh Wisely	Region 3	Reshena Clark	Region 7- Broward
Franklin Riddle	Region 4	Debbie Kelly	FDOH
Hunter Zager	Region 4	Valerie Beynon	FDOH
Turea Sheppard	Region 4	Brandy Keels	FDOH
Lynn Drawdy	Region 5	Sam Samlow	FDOH
Kevin Gingras	Region 6	John Wilgis	FHA
John James	Region 7- Palm Beach	Mark Ross	FHA

Call to order: 5:00 PM

Old Business

- FDOH Update
 - Completed half of the program reviews; should be receiving checks relatively soon
 - IT is working on SharePoint issues
 - Update contact list
 - Florida HCC budget sent out on September 30th
 - Received updated requirements from HPP
 - Waived attendance requirements for the 2020 Annual NACCHO Preparedness Summit & 2020 National Healthcare Coalition Preparedness Conference (Recipient Level)
 - Waived Coalition Surge Test & Hospital Surge Test for FY20:21 (need clarification & in writing)
 - Sam will take a look at the contract to see out its written as a deliverable, along with the grant requirement for waiving it. He will update the group next meeting or have the contract managers to send an email
- Pediatric Annex Completion and TTX
 - Annex is still in review
 - Still waiting for clarification from Paul Link on TTX
- Burn / Infection Control Annex TTX
 - FDOH will seek clarification on this FY20:21 Deliverable (Recipient Level)
- AAR Deliverable
 - Due 90 days after close out
 - Please contact Debbie with any questions
 - Please send draft to Debbie for review
- Sam Samlow- Supervisor over the Contract Unit- **850-558-9529**
 - Change in the Contract Unit:
 - Joel will no longer do reconciliation, he will be doing special projects

- Casey will be a contract manger, but no HCC contract- will assist Joanna & Dawn on reconciliation
 - Joanna & Dawn will contact you for invoices, contract issues, and reconciliations
- Invoices are due by the 15th of the following quarter
- Reconciliations will be completed after invoices
- FHA
 - ASPR Cooperative Agreement Update
 - John will send out the performance measures
 - Two optional – training requirements
 - Monthly technical assistant call scheduled for October 21st at noon- how to access, navigate, and upload in Huddle
 - Before distribution of funding- please submit a draft spreadsheet of preliminary of projects. Would like to have before the call on the 21st.
 - More information to come about reporting
- FHA
 - Former AHCA Secretary Mary Mayhew is the new President for FHA
 - October 8th- monthly call with Paul Link
 - Developing Trainings- available in 2021
 - Sent a survey out last week to hospitals asking about capacity & capabilities, are they registered with Florida SHOTS, and are they registered with vaccine for children
 - Monitoring caseloads and hospitalization rates

Roundtable Discussion

- Do we want to invite the Coalition Chairperson to the meetings?
- Franklin will send out a doodle poll to consider different meeting time.

Next Call: Wednesday, October 21, 2020 at **1600 EST**

Join Zoom Meeting

<https://nefrc-org.zoom.us/j/81061151900?pwd=L1JOeTFJSkJacI3MkpCeWI4di8vQT09>

Dial in #: (786) 635-1003

Meeting ID: 810 6115 1900

Password: 026603

Adjourned: 6:07PM